



## U524-103 Elementary Latin I

**Course Format:** Print-based

**Course Author:** Matt Hogan, Ph.D.

**Course credits:** 4

**Prerequisites:** None.

**Course Level:** Introductory; Appropriate for advanced high school and first-year or higher college students.

**Course Description:** Designed primarily for those beginning the study of Latin, this course includes sufficient foundation work to enable students to read Caesar. Emphasizes reading ability.

**Required Course Materials:**

- Balme, M. & Morwood, J. (1996). *Oxford Latin Course, Part I (2<sup>nd</sup> ed.)*. Oxford University Press. (ISBN: 978-0195212037)
- U524-103 Elementary Latin I Course Guide*

**Optional Course Materials:**

- Small pocket Latin dictionary

**Course Overview:**

UNIT #	UNIT TOPIC	EVALUATED ACTIVITIES
1	Scintilla et Horatia domi	Written Assignment
2	Argus carpit cenam	Written Assignment
3	Quintus patrem adiuvat	Written Assignment
4	Apud fontem	Written Assignment
5	Nundinae	Written Assignment
6	Ludus Flavii	Written Assignment
7	Fabula Flavii: Troia obsessa	Written Assignment
8	Hector mortuus	Written Assignment
Practice Midcourse Examination		
Midcourse Examination		
9	Troia vastata	Written Assignment
10	Polyphemus	Written Assignment
11	Dido et Aeneas	Written Assignment
12	Infelix Dido	Written Assignment
13	Fabula tristis	Written Assignment
14	Quintus milites spectat	Written Assignment
15	Cincinnatus	Written Assignment
16	Cloeliae virtus	Written Assignment
Practice Final Examination		
Final Examination		



### Course Organization and Procedures:

This course is divided into sixteen units and two practice examinations. Each unit is divided into four parts: (1) the assigned reading, specifying what parts of the text you should study in preparing each unit, (2) the study notes, which are supplementary explanations of the text intended to help you answer potential questions and prepare for the written assignments and examinations, (3) reviewing the cartoons, which help you analyze the new language patterns and (4) the written assignment, which specifies the material you are to submit to your Course Facilitator for evaluation and grading.

### WRITTEN ASSIGNMENTS

As part of the course requirements, you will need to answer the set of questions under "Written Assignments" in each unit of the Course Guide. The Course Guide offers helpful study suggestions and explains the requirements of the course. Be sure to read through the Course Guide prior to submitting any written assignments.

#### *Submitting Written Assignments*

Students in print-based courses have two options for submitting assignments: (1) submit electronically via our Independent Learning website (preferred method) or (2) submit assignments via postal mail.

To submit your assignment, follow the instructions below:

- **STEP 1:** Prepare your assignment in a word processing program (e.g. Microsoft Word). If you don't have access to a word processing program but would still like to submit a handwritten assignment using the process below you may do so as long as your scanned file type and size meet the criteria outlined in step 2.
- **STEP 2:** Save your assignment using one of the supported document file types: rtf, doc, docx, pdf. Make sure the file size does not exceed the 10MB limit. If your required scanned documentation is over 10MB please lower the settings on your scanner enough to meet the file size limit, while ensuring that the scan is still legible.
  - Be sure to save a copy of your assignment for your records.
  - Type your full name, course, assignment number and date at the top of your assignment document. Name your document file using your name and course (e.g. Doe.Jane.AmericanIndianLit.docx).
- **STEP 3:** When you've finished your assignment, return to the Independent Learning website (<https://il.wisconsin.edu>) and log into your Student Account. Access your Courses section, locate your print-based course, and follow the prompts to attach your assignment file. Alternatively, you may submit your assignment via postal mail to:

UW-Extension Independent Learning  
5602 Research Park Blvd., Suite 300  
Madison, WI 53719

#### *After You've Submitted a Written Assignment*

Proceed to the next unit and continue making progress in your course. If you submitted your assignment electronically you should expect to receive feedback electronically within 3-5 business days. Feedback from assignments submitted via mail will take longer. We encourage you to keep a log of your progress throughout the course on the Personal Progress Chart.

### Evaluation Methods:

This course is on reading and comprehension of information written in Latin, the grading of each written assignment will reflect this emphasis. Just at the written assignments and the midcourse and final exams will be uniform in content,



structure and format, so too will grading show an identical uniformity in emphasis on comprehension. Your final grade will be based on your performance on the following:

- 1) Written Assignments (80%)
- 2) Midcourse Exam (10%)
- 3) Final Exam (10%)

#### *Written Assignments (80%)*

Each unit includes written assignments that will cumulatively account for 80% of your final course grade. The written assignments will include such things as Latin usage exercises (e.g. fill-in-the-blank, substitutions), translation exercises from Latin to English and from English to Latin, and Latin composition work.

#### *Midcourse Exam (10%)*

The midterm exam assesses understanding of course material from Units 1-8. The midcourse exam consists of two parts. Part I has two passages for translation, with words and phrases to be explained. Part II consists of a topic for which you write an essay in English. You should plan to devote 20-25 minutes to organizing and writing your essay. The exam is a closed-book, proctored exam and accounts for 10% of your final course grade. After completion of the written assignment for Unit 8 and the Practice Midcourse Examination students should request their midterm exam.

#### *Final Exam (10%)*

The final exam is cumulative. This merely means that it is not restricted in content to any one part of the course, but naturally tends to emphasize the information covered in the second half of the course. In content, structure, and format the final exam is identical to the midcourse exam, except that you choose one of two topics for the essay. The exam is a closed-book, proctored exam and accounts for 10% of your final course grade. After completion of the written assignment for Unit 16 and the Practice Final Examination students should request their final exam.

#### **Exam Method: In-person proctor**

This course requires all students to complete exams with an in-person proctor. Students receive two attempts on each exam. If you elect to take a second attempt, the average score of both exams will be recorded. Students must identify an eligible exam proctor for both the Midcourse Exam and Final Exam at the time of their request.

To submit a proctor and request an exam:

- **STEP 1:** Identify a qualified proctor in accordance with our policies located on our website (<https://il.wisconsin.edu>) and confirm their willingness and availability to proctor your exam.
- **STEP 2:** Log into your Student Account on our website, access your Courses section and locate your course. Follow the prompts to submit a proctor for approval and request your exam. Be sure to fill in all requested fields completely to avoid delays in processing your request. Our Student Services team will respond to your request via email.
- **STEP 3:** Once you receive email notification from our Student Services team that your proctor is approved, arrange time to take your exam with your proctor at their place of employment.
- **STEP 4:** Take your exam in the presence of your approved proctor at their place of employment. When you finish, your proctor will submit your completed exam to our Student Services team and you will receive email notification when we receive it. Your Course Facilitator will grade your exam.



**Grading Scale:**

The following grading scale is used for evaluating all course requirements and determination of final grade earned:

A = 93-100	B = 83-87.9	C = 70-77.9	D = 60-69.9
AB = 88-92.9	BC = 78-82.9		F = Below 60

*Pass/Fail Option*

Students who enroll in an Independent Learning (IL) course under the pass/fail option will receive a final grade of S in place of a final grade equivalent to an A, AB, B, BC, or C and a final grade of U in place of a final grade equivalent to a D or F.

**Requesting a Transcript:** Students may request for an official transcript upon completion of the course. Instructions for requesting a transcript are available on our Independent Learning website: <https://il.wisconsin.edu>.

**Completing a Course Evaluation:** The UW Independent Learning team is committed to continuous improvement and ensuring that all students have a positive experience in our courses. Students will receive a link to a course evaluation upon completion of the course. Your feedback will allow us to make our program, courses, and student support services better.

**Student Success Coach:** University of Wisconsin Independent Learning has an excellent support team of Student Success Coaches, skilled professionals who serve as your academic case manager and advocate, ready to help you succeed in your coursework. Reach out to your Success Coach for support with developing individualized action plans, accessing resources for online learning, or answering questions or concerns that may arise throughout your coursework.

Contact your Success Coach between 8 a.m. to 6:00 p.m. CT Monday through Thursday and Friday 8 a.m. to 4:30 p.m. via email at [il@uwex.edu](mailto:il@uwex.edu), phone at 1-877-895-3276 or chat on our website at <https://il.wisconsin.edu/chat.htm>.